

- 1 - ACTION SHEET: BROMSGROVE OVERVIEW AND SCRUTINY BOARD 13th October 2014

ITEM	GENERAL COMMENTS	ACTION	OFFICER DEALING	DATE REQUIRED BY	RESPONSE PROVIDED AND DATE PROVIDED
Item 5 – Overview of Budget	Members considered a report on the Medium Term Financial Plan 2015/16 – 2017/18.	(a) Details of the split of the employees who were specifically for BDC and the number which were part of a shared service. (b) The amount of the Pension Deficit.	Financial Services Manager – email request 14/10/14	As soon as possible.	
Item 6 – Quarterly Recommendation Tracker	Members considered the Overview & Scrutiny Quarterly Recommendation Tracker.	A response to the outstanding Recommendations from the Planning Policy Task Group be requested.	Head of Planning. (email sent 14/10/14)	To be included in the next Quarterly Tracker.	
Outstanding Actions 25th September 2014					
Item 3 – Town Centre Update	The Board received an update on the work being carried out within the Town Centre from the Town Centre Regeneration Programme Manager.	(a) Clarify whether Environmental Services have the appropriate equipment to clean the High Street.	(a) Head of Environmental Services. (email request sent 14/10/14 and 30/10/14)	As soon as possible.	Response emailed to Members 30/10/14
Outstanding Actions 15th September 2014					
Item 6 – Development Control	The Head of Planning and Regeneration provided Members with an update on the Transformation work taking place	(a) The actual overspend figures for the service. (b) When the removal of overtime payments	Head of Planning and Regeneration. (a) Email request to	As soon as possible.	

- 2 - ACTION SHEET: BROMSGROVE OVERVIEW AND SCRUTINY BOARD 13th October 2014

ITEM	GENERAL COMMENTS	ACTION	OFFICER DEALING	DATE REQUIRED BY	RESPONSE PROVIDED AND DATE PROVIDED
	within the Development Control team.	and the car allowance scheme came into effect.	Finance sent 16/09/14, 7/10/14 and 30/10/14. (b) Email request set to HR 7/10/14 and 30/10/14.		
Outstanding Actions – 16th June 2014					
Item 6 – Summary of Results of Staff Survey	Members received a presentation	(a) The Board to be provided with a timeline for implementation of the recommendations. (b) An update of progress being made at a future meeting. (c) Members to have input in any future staff survey.	Head of Business Transformation and Organisational Development.	Autumn 2014	
Item 8 – Write Off of Debts Quarter 4 Report	Members considered the Write Off of Debts Quarter 4 Report.	(a) Clarification on whether, under Data Protection legislation, the Council was able to publish the names and address of residents with outstanding debts owed to the Council. (b) The inclusion of	Executive Director, Finance and Resources.	Updates to be included within the Quarter 2 report.	Discussed at the Board meeting 25 th September.

- 3 - ACTION SHEET: BROMSGROVE OVERVIEW AND SCRUTINY BOARD 13th October 2014

ITEM	GENERAL COMMENTS	ACTION	OFFICER DEALING	DATE REQUIRED BY	RESPONSE PROVIDED AND DATE PROVIDED
		percentages in respect of unrecoverable debts within future reports. (c) A more detailed explanation and possible revision of the format in reporting outstanding arrears analysis.			
Outstanding Actions – 14th April 2014					
Item 10 – Cabinet Work Programme	Members considered the Cabinet Work Programme for the period 1 st May to 31 st August 2014.	(a) Key decision items to be marked clearly on the Work Programme. (b) The inclusion of a short narrative to be considered in respect of each item in order for the Board to be able to make a more considered decision as to whether its input would be appropriate.	Democratic Services Manager	As soon as possible. Verbal request made to Democratic Services Manager 15/04/14. Email follow up sent 17/06/14. Further email follow up sent 25/07/14.	